

GRICUA JOB DESCRIPTION



Technical Training Program (TTP) Candidate

Department: GRICUA Operations

Reports to: Operations Director

Supervises: NA

Eligible for Overtime: Yes

Work Schedule: 40 hours per week, 8 hrs Monday - Friday; overtime as needed; periodic standby; on-call; schedule may adjusted for training assignments.

Travel: Local travel

To be considered for this position, APPLICANTS MUST BE AN ENROLLED MEMBER OF THE GILA RIVER INDIAN COMMUNITY.

Position Summary: The Technical Training Program (TTP) is a 12-month training classification used to prepare incumbents for possible acceptance into the GRICUA Line Worker, Solar Technician or Meter Technician Apprentices Programs. The TTP candidate is not guaranteed employment beyond the 12 months of training. The TTP candidate will execute a 12 month employment agreement with GRICUA. Upon completion or during the 12 months, the TTP candidate will be notified if accepted into an Apprentices Program. However, if the candidate selected for TTD is a current GRICUA employee, the termination provision of this job description will be waived.

The TTP candidate will be required to complete a structured, self-study, online academic program on their own time. Tuition, fees and books will be paid by GRICUA. GRICUA will provide tutoring if required.

During normal business hours, the TTP candidate will participate in a rotational training and work assignment program that includes warehouse work, underground locating, electric utility meter technology and groundman responsibilities with the GRICUA line crew.

Qualifications (Minimum Education/Experience/Skills/Knowledge):

- High School diploma or equivalent.
- Basic computer skills.
- Basic math skills and aptitude.
- Basic Mechanical aptitude.
- Current Arizona driver's license with an acceptable driving record
- Ability to comprehend and strictly follow verbal and written directions.

12 Month Development Requirements

- Complete following courses within the time frame noted below to obtain the basic knowledge necessary to be accepted into a GRICUA Apprenticeship program. GRICUA reserves the right to change the curriculum.
 - ✓ Course 1 – Orientation to the Electrical Industry, start within 14 days following acceptance, completion within 6 weeks of starting course.
 - ✓ Course 2 – Applied Math, start 1 week following completion of course #1, completion within 6 weeks of starting course.
 - ✓ Course 3 – Electrical System Fundamentals, start 1 week following completion of course #2, completion within 6 weeks of starting course
 - ✓ Course 4 – Electrical Industry Safety, start 1 week following completion of course #3, completion within 6 weeks of starting course
 - ✓ Course 5 – DC Fundamentals, start 1 week following completion of course #4, completion within 6 weeks of starting course

- ✓ Course 6 – AC Fundamentals, start 1 week following completion of course #5, completion within 6 weeks of starting course
- ✓ Course 7 – Reading Electrical Diagrams, start 1 week following completion of course #6, completion within 6 weeks of starting course
- Obtain knowledge of proper and safe use of tools and equipment used in line construction and maintenance and ability to build comprehensive knowledge of these skills.
- Obtain basic knowledge of electric utility metering systems
- Obtain an Arizona Commercial Driver's License
- Obtain first aid and CPR certification.
- Obtain forklift operator certification and ability to learn utility equipment operation.
- Learn and demonstrate basic climbing skills.
- Obtain underground equipment locating certification.

Essential Job Functions

- Issue warehouse inventory.
- Receive, unload and store warehouse material.
- Participate in warehouse inventory using electronic equipment.
- Assist line crew in various aspects of maintenance, repair and construction projects.
- Prepare and assemble various line work apparatus as instructed.
- Stock trucks with material commonly used on a daily basis.
- Assist the journeyman meter technician.
- Assist with in basic equipment inspections and maintenance.
- Drive and operate GRICUA vehicles.
- Use underground cable locating device to locate buried utility cables
- Maintains effective working relationships with GRICUA employees, customers, and tribal departments.
- Responds to after-hours and emergency work as needed.
- Strictly follow GRICUA accident prevention rules and safety policies, practices, and procedures organization

Physical and Environmental Requirements:

- Heavy work requiring exertion up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently.
- Reaching and lifting overhead, standing, crawling, climbing, bending, pulling and reaching.
- Exposure to varying temperature conditions, including extreme weather.
- Communicates effectively both verbally and in writing.
- Works effectively and safely near high voltage connections.

Types of People Contact: Interfaces with office personnel, field personnel, senior management, vendors, contractors, customers, tribal departments, and customers.

Mental and Physical Demands: Sits at a desk/computer terminal; may sit for periods of time when traveling between locations. Operates light vehicle to reach work sites. Walks over non-paved terrain to inspect and locate electrical facilities. Also, climbs, balances, stoops, kneels, crouches, reaches, pushes, pulls, lifts, and grasps as needed with repetitive motion. Uses materials such as material lists, printed maps, computer printouts, and electronic equipment. Visual inspection may involve small defects or parts. Able to recognize colors. Engages in normal level of conversation via phone and in-person, and occasionally over loud noise or outdoors during storms.

Work Environment: The work is primarily outdoors or in a warehouse. Regularly subjected to outside weather conditions such as extreme heat, storms, cold, noise, darkness, confined spaces, poor lighting, and isolation.